

# **CONTRACT**

Agreement between "The Savoy" and \_\_\_\_\_ made this \_\_\_\_\_ day of \_\_\_\_\_ 2010 / 2011.

**CLIENT:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**PHONE/FAX:** \_\_\_\_\_ **CONTACT NAME:** \_\_\_\_\_

**SEND ACCOUNT TO:(address)** \_\_\_\_\_

"The Savoy" agrees to cater for the function according to menus submitted and mutually agreed upon on the \_\_\_\_\_ day of \_\_\_\_\_ 2010 / 2011 at "The Savoy" from \_\_\_\_\_ to \_\_\_\_\_ am/pm.

The Client agrees to pay the sum of \$ \_\_\_\_\_ per guest guaranteed. Guarantee for number of guests to be confirmed by the Client at least 5 days prior to the function. The price per head will increase if the numbers originally quoted for are reduced. All prices are valid for 6 months from the signing of this contract and will be subject to CPI movement from that date. The Client is responsible for the organisation of name places and a layout must be given to "The Savoy" at least 3 days prior to the function. "The Savoy" will be prepared to serve more guests should the occasion warrant, at the agreed per head rate.

Any damage caused to the building or its contents during a function (excluding fair wear and tear) will be charged for additionally. "The Savoy" cannot accept responsibility for lost property.

"The Savoy" holds the right to ask any guest to leave or to close a function at any time if imminent catastrophe is foreseeable.

"The Savoy" reserves the right to substitute ingredients if arranged ingredients are not available at the time of the function.

"The Savoy" will acknowledge receipt of a **non-refundable deposit** of **\$750.00** to cover the Room Hire Charge. Payment of the balance of the account is within 7 days of the invoice

**EXTRA SERVICES:**

**AREAS TO BE USED:**

\_\_\_\_\_ For "The Savoy"

\_\_\_\_\_ For Client